Dr. B.B.A. Government Polytechnic, Karad(D.P.)
GENERAL INFORMATION AND INSTRUCTION TO APPLICANTS
Please read the instructions given below carefully before applying

(A) FILLING UP THE APPLICATION FORM:

1) Visit the Institute website www.drbbagpks.org. Click on the field “Online Admission 2018-19” available at home page. Click on it, the following details will display/Blink on the Screen.

   i) Online Application form for Diploma Engineering Programme Form 2018-19 click to Open

   ii) Prospectus 2018-19. Download

02. Open online application form for Diploma Engineering:

   (a) Fill the necessary fees details (Demand Draft of Rs. 100/- in favour of “The Principal, Dr.B.B.A. Government Polytechnic, Karad (D.P.)” payable at Silvassa). Demand Draft of following Banks only will be accepted:
   (Dena Bank, State Bank of India, Bank of Baroda.) OR Fees can also be paid through SBI online portal using the link https://www.onlinesbi.com/sbicollect/icollecthome.htm

   (b) Personal details.

   (c) Academic details

   (d) Mobile Number (which are not DND registered)

   (e) E-mail ID

   (f) Other details like Aadhaar Card No. etc.

   (g) Filling the * marked required fields compulsory.

   (h) Submit the form.

   (i) Take printout and submit with necessary attested documents at the institute before the Last date.

03. After submitting the online duly filled application form, get print out the same and submit it “By hand” with Bank Demand Draft (original), signature, enclosure of necessary certificates, photographs etc. to the office of The Principal, Dr. B. B. A. Government Polytechnic, Karad (D.P.), Madhuban Dam Road, Silvassa, Dadra & Nagar Haveli, PIN: 396240 India.

04. Documentary proof in support of academic qualifications as indicated in the application form should invariably be sent along with the application, failing which it will be believed that you do not possess the qualifications mentioned therein and the application shall be treated as incomplete and will be rejected.

05. Fill the choices of branch of Engineering as per your preference clearly.

06. The fee is non refundable.

07. Please make sure that all entries in this form are entered correctly.

08. The Institute shall verify the antecedents and documents submitted by the candidate. In case it is detected that the documents submitted by the candidate are fake and the candidate has suppressed the said or any other information, his/ her candidature/ admission shall be liable to be terminated at any time.

09. In case of any inadvertent mistake in the process of selection by the Institute, this may be detected at any stage even after the allocation of branch, the Institute reserves the right to modify/withdraw/ cancel any communication made to the candidate.

10. Canvassing in any form on behalf of or by any candidate will disqualify him/her from the admission procedure.

11. Counselling for the seats is to be implemented with 1st round of seat allotment along with the display of merit list followed by the 2nd round for remaining non allotment of seats for Domicile Candidates only. In between the Seat allocation Round’s number of days would be reserved for confirmation of admission. Also UPGRADATION would be given to candidates, if not willing to accept the allocated branch as per his/her choice.

12. INCOMPLETE APPLICATIONS SHALL NOT BE CONSIDERED FOR ADMISSION.
Manual Instruction for Applying Online Admission

1) Click on Online Admission on Home Page of www.drbbagpks.org
2) Click to Register and then click Login to Apply
3) Login to Apply

4) Click to Apply/Update/Reprint
5) Fill the Online Application form and click Submit at the end of the Page.
6) After Submitting Click **Print** to take the Printout of the filled application form.

7) Submit the Printed application form with necessary Attested document at the Institute before the last date.